

**MIDLAND PUBLIC LIBRARY BOARD MEETING**

**DATE:** December 17, 2009 at 2:00 PM                      **LOCATION:** Midland Public Library Boardroom  
**PRESENT:** V. Barycky, B. Desroches, J. Swick, V. Nihill, P. File, J. LeFebvre,  
**REGRETS:** A. Campbell, G.A. Walker, R. Hackney, C. Moore  
**STAFF:** G. Griffith, Recording Secretary, B. Molesworth, CEO

| ITEM # | ISSUE   | ACTION         |
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| 1.     | <b>Call to Order</b><br><br>Vice Chairman, J. Swick, called the meeting to order at 2:07 p.m.   |                |
| 2.     | <b>Approval of the agenda</b><br><br>Moved by: V. Barycky<br>Seconded by: B. Desroches<br>That the agenda be approved, as circulated.   | <b>CARRIED</b> |
| 3.     | <b>Approval of the minutes of the previous meeting</b><br><br>Moved by: V. Nihill<br>Seconded by: J. LeFebvre<br>That the minutes of the Board meeting held on <b>November 12, 2009</b> be approved.  | <b>CARRIED</b> |
| 4.     | <b>Business arising from the minutes</b><br><br><b>4.1 Budget 2010</b><br>B. Molesworth distributed a draft copy of a letter addressed to the Mayor and Council. He reviewed the outcome of Council's deliberations in relation to the Library's proposed Operating budget for 2010. A 15% increase in the collections lines was approved along with increases to budget lines that will allow us to run the building, physical, such as hydro and natural gas. The four part-time positions asked for were all taken out. Council suggested that we share expertise from the Police Department to help cover our increased IT needs. Our custodian has some suggestions as to how we deal with cleaning a building twice the size with no extra help. B. Molesworth has had discussions with Library Board Chairman, G.A. Walker and she has approved the letter to be sent to Mayor and Council. B. Molesworth asked the Board members present for their reaction and comments. |                |

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| 4.     | <p><b>Business arising from the minutes - continued</b></p> <p>V. Barycky stated that we need to go on record about the Board's concerns. V. Nihill agreed and said the new building is creating a lot of interest in the Town. The meeting rooms will draw more people to the building. A discussion ensued about the zero percent increase for non-union Staff. This withholding of a pay increase affects, not only Managerial Staff, but all Library employees as they are all non-union. J. Swick called for a motion.</p> <p>Moved by: V. Barycky<br/>Seconded by: J. Lefebvre<br/>That the Board send a letter of concern to Mayor and Council regarding the 2010 Operating Budget.</p> <p><b>Note:</b> The vote was five in favour of the motion. Councilor, P. File abstained.</p>   | <b>CARRIED</b> |
| 5.     | <p><b>Approval of the accounts</b></p> <p>A question was raised about the Library having to pay for the new bus shelter. B. Molesworth explained that the old one, that had to be removed to make way for the construction, was so rusted out it couldn't be reused.</p> <p>P. File asked about the payment to the contractor Monteith.<br/>B. Molesworth responded that every step is inspected and approved by the Architect to make sure all items are completed before payment is made. J. Swick asked about the purchase of laptops and voiced concern about the security of same. B. Molesworth replied that all, when not in use, are currently locked away in an office and that a lockable cart will be purchased for them.</p> <p>Moved by: B. Desroches<br/>Seconded by: V. Barycky<br/>That the accounts for the month of <b>November 2009</b> totalling <b>\$720,711.95</b> be approved.</p> | <b>CARRIED</b> |

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| 6.     | <p data-bbox="194 607 639 645"><b>Reports of Board Committees</b></p> <p data-bbox="280 680 663 714"><b>6.1 Finance Committee</b></p> <p data-bbox="373 716 1238 786">The Library's financial statement for the eleven months ending November 30, 2009 was distributed.</p> <p data-bbox="373 788 1289 1037">B. Molesworth explained that the annual grant from the Province has still not been received but will be coming soon and that a cheque just received from the Township of Tiny, in the amount of approximately \$21,000.00 is not reflected here. There is also an amount currently in a Library Collections Fundraising expense line that will be changed to a Capital Fundraising expense. The report was adopted.</p> <p data-bbox="280 1075 1214 1108"><b>6.2 Fundraising Committee – Community Campaign Launch</b></p> <p data-bbox="373 1111 1257 1180">B. Molesworth reported that there has been some good news in that some commitments have been made to the Committee.</p> <p data-bbox="373 1182 1292 1431">F. Kemp has been approaching companies and our suppliers on her own. M. Thor and J. Swick have approached an individual that is showing some interest in the project. The Rotary Club should come through with a minimum donation of \$25,000.00. The Banks that have been approached may wait until their year end is over and commit in the New Year. The Township of Tiny still has our request for \$100,000.00 in their budget, but it's early yet.</p> <p data-bbox="373 1433 1289 1572">Unfortunately, the last large Federal infrastructure application was denied. The application for the Trillium grant has been sent. The amount allowed has been doubled to \$150,000.00 from \$75,000.00. The \$75,000.00 is already reflected in the budget.</p> <p data-bbox="373 1574 1286 1680">Momentum is building in the corporate campaign. F. Kemp is now looking at launching the community campaign on February 20, 2010.</p> <p data-bbox="373 1682 1278 1821">B. Molesworth has spoken with his contacts at the International Festival of Authors about the possibility of having some authors come up for the event. It will also include a children's component. It looks quite promising.</p> <p data-bbox="373 1823 1265 1928">V. Barycky voiced concern about the amount of money already paid out to our Fundraiser, F. Kemp, and asked how much we have actually raised. B. Molesworth responded that we currently</p> |        |

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| 6.     | <p data-bbox="194 607 817 645"><b>Reports of Board Committees - continued</b></p> <p data-bbox="373 680 1278 927">have \$6,000.00 in hand. V. Barycky commented that we are then \$44,000.00 in the hole. B. Molesworth spoke in F. Kemp's defense, saying that she has been persistent and worked hard. J. Swick, as a member of the Fundraising Committee, added that there is a lot in the works and that F. Kemp has really been trying hard. He went on to say that commitments will likely come in the New Year.</p> <p data-bbox="373 934 1286 1249">P. file asked if there might be more opportunities for grant applications in the New Year. B. Molesworth responded that we are keeping abreast of any and all possible grants. Governments are cutting back on infrastructure grants, but F. Kemp is approaching other private foundations like the President of the TD Bank who has his own foundation. P. File asked if F. Kemp could provide a list of the Foundations that have been approached. B. Molesworth said yes, a list can be provided and will be available for the next Board meeting.</p> <p data-bbox="280 1285 991 1323"><b>6.3 Building Committee – Progress/Schedule</b></p> <p data-bbox="373 1328 1283 1498">B. Molesworth reported that a good deal of progress has been made on the expansion. It is almost all closed in. The contractor's intention is to have it completely closed in by the first week in January. The masonry work will continue when the weather warms up a bit.</p> <p data-bbox="373 1505 895 1536">The rest of the schedule is as follows:</p> <ul data-bbox="373 1574 1286 1895" style="list-style-type: none"><li>- Contractor takes possession of basement/Reference Department January 25, 2010. Reference to move out the week before. There will be no Internet access until we move and open in the expansion.</li><li>- Close completely for two weeks starting February 26, 2010 to move into expansion. We will open with a temporary Circulation area in the new Assembly room, with limited Internet.</li><li>- Accessibility will not be available until we open in mid June.</li></ul> |        |

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| 6.     | <p><b>Reports of Board Committees - continued</b></p> <ul style="list-style-type: none"><li>- Close again the last week in May for 3 weeks and then open entire facility in mid June 2010. B. Molesworth will get something in the newspaper informing the public in early January.</li></ul> <p>B. Molesworth raised an idea with the Board about potential donors being given a tour of the building to see how it's coming along and see the potential for areas to donate toward. However, anyone gaining access to the site has to be wearing a hard hat and safety boots. B. Molesworth proposed that he purchase a type of rubber steel toed boot at \$60.00 a pair. V. Barycky said she may have several hard hats at home that she could lend. It was agreed that B. Molesworth will buy 3 or 4 pairs of the rubber boots and that he will contact V. Barycky about what she has in hand in the way of hard hats.</p> <p><b>6.4 Report from the Friends of the Midland Public Library</b><br/>There hasn't been a meeting recently, so no report.</p> |        |
| 7.     | <p><b>New business</b></p> <p><b>7.1 Dr. Daniel Laurin / Mr. N. Green</b><br/>B. Molesworth began with the issue of Mr. N. Green's claim that cracks have appeared throughout his house due to the construction of the Library expansion. The Town of Midland building Inspector, Terry Paquette, has examined the house and says the cracks probably are due to the construction.<br/>B. Molesworth has obtained a quote, from a local trades person, of approximately \$2,500.00 to fix the cracks. Mr. Green, however, is now asking that we pay to have the interior painted, as well.<br/>J. Swick suggested, as a compromise, that we offer to fix the cracks and that we will supply the paint. The Board agreed with this approach. B. Molesworth will contact Mr. Green.</p>  |        |

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| 7.     | <p data-bbox="193 573 584 607"><b>New business - continued</b></p> <p data-bbox="371 647 1286 1037">In the matter of Dr. Laurin, Board members were sent the correspondence that has gone back and forth between Dr. Laurin, Mayor, J. Downer and B. Molesworth regarding his contention that he was told that he would have his roof replaced as part of the construction project. The recollection of B. Molesworth and Architect J. Knibb is quite different from Dr. Laurin's. At no time did they offer to replace his roof. Dr. Laurin is now threatening to sue. A lengthy and thorough discussion ensued after which it was suggested that legal advice be sought. B. Molesworth will speak with one of the lawyers he knows from Rotary. He will also write to Dr. Laurin advising him of the Board's thoughts on this issue.</p> <p data-bbox="279 1077 663 1111"><b>7.2 Knowledge Ontario</b></p> <p data-bbox="371 1113 1291 1391">B. Molesworth began by explaining what Knowledge Ontario is. They are a provincially funded body that provides free electronic resources to Public Libraries. As a result, there are about 43 databases that are available through our website. Knowledge Ontario has contacted us asking for our support as the Province is cutting their funding and they are running out of money. They have asked that the Board pass a motion of support to be sent to the Minister of Culture.</p> <p data-bbox="279 1433 624 1467">Moved by: B. Desroches</p> <p data-bbox="279 1469 588 1503">Seconded by: V. Nihill</p> <p data-bbox="279 1505 1286 1644">That the Midland Public Library Board values the programs delivered by Knowledge Ontario and supports Knowledge Ontario's request for sustainable funding from the provincial government and will send a letter to the Minister of Culture emphasizing these points.</p> | <p data-bbox="1313 1610 1458 1644"><b>CARRIED</b></p> |

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| 8.   | <p><b>Information</b></p> <p><b>8.1 Chief Librarian's Report</b><br/>B. Molesworth informed the Board about the installation of the Library's new ILS. Staff have worked above and beyond to bring the new system, AGent Verso, to readiness. The Board formally commends B. Fullerton and A. Aneroussos for their hard work and the successful completion of the transition to the new ILS. A way of acknowledging their efforts was discussed. J. LeFebvre suggested the purchase of gift certificates for each of them for a dinner out.</p> <p>Moved by: J. LeFebvre<br/>Seconded by: V. Nihill<br/>That the Board approves an expenditure of \$200.00 in appreciation of B. Fullerton and A. Aneroussos exceptional efforts in the successful introduction of the Library's new Integrated Library System.</p> | <p><b>CARRIED</b></p>   |
| 9.   | <p><b>Adjournment</b></p> <p>Moved by: B. Desroches<br/>That the meeting be adjourned at 3:15 p.m.</p>  |   |
|  | <p>Chairman of the Board</p>  |  <p>Chief Librarian</p> |