

**MIDLAND PUBLIC LIBRARY BOARD MEETING**

**DATE:** June 11, 2009

**LOCATION:** Midland Public Library Boardroom

**PRESENT:** A. Campbell, V. Barycky, G.A. Walker, B. Desroches, V. Nihill, R. Hackney, P. File,  
J. LeFebvre, C. Moore

**REGRETS:** J. Swick

**GUEST:**

**STAFF:** G. Griffith, Recording Secretary, B. Molesworth, CEO

<b>ITEM #</b>	<b>ISSUE</b>	<b>ACTION</b>
1.	<b>Call to Order</b>  G.A. Walker called the meeting to order at 7:04 p.m.	
2.	<b>Approval of the agenda</b>  <b>Additions:</b> <b>4. Business arising from the minutes</b> <b>4.2 IFOA – International Festival of Authors</b> <b>8. Information</b> <b>8.4 Correspondence</b>  Moved by: C. Moore Seconded by: V. Barycky That the agenda be approved, as amended.	<b>CARRIED</b>
3.	<b>Approval of the minutes of the previous meeting</b>  Moved by: V. Nihill Seconded by: B. Desroches That the minutes of the Board meeting held on <b>May 14, 2009</b> be approved.	<b>CARRIED</b>
4.	<b>Business arising from the minutes</b>  <b>4.1 ILS selection/RFID</b> B. Molesworth told the Board that the selection process is ongoing. Several Staff visited Georgian College earlier in the day and spent 2 ½ hours with Library Commons Staff who are using the new SirsiDynix product, Symphony. A representative from another company, AutoGraphics, came from Texas to show us their product, Agent Illuminar. We will have to make a decision soon. Another meeting is planned for June 25 <sup>th</sup> with an RFID vendor, 3M.	

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4.	<p><b>Business arising from the minutes - continued</b></p> <p><b>4.2 IFOA – International Festival of Authors</b> B. Molesworth met again with representatives from the International Festival of Authors. They are still planning a three city venue in the fall in Barrie, Orillia and Midland. They have asked for another meeting to discuss more of the details. B. Molesworth will go to Toronto to meet with them on Friday, June 19, 2009.</p>	
5.	<p><b>Approval of the accounts</b></p> <p>Moved by: A. Campbell Seconded by: J. LeFebvre That the accounts for the month of <b>May 2009</b> totalling <b>\$334,563.35</b> be approved.</p>	<b>CARRIED</b>
6.	<p><b>Reports of Board Committees</b></p> <p><b>6.1 Finance Committee</b> Finance Chair, A. Campbell, distributed the Library Financial Statement for the Five Months Ending May 31, 2009. He commented that things looked fine and there was nothing out of the ordinary. Adopted as presented.</p> <p>B. Molesworth distributed a sheet with a breakdown of how much has been spent in different areas of the construction project. A question was asked about how far behind the project was. B. Molesworth stated that we are still keeping up with the revised schedule and may be a little ahead at this point. The expansion will be closed in by the fall and the interior of the new building finished by January 2010. B. Molesworth has talked to the movers and shelving suppliers to try to determine how long it will take to empty out the existing building. We still hope to operate on some kind of limited basis in the expansion while the old part is being refurbished. There are some issues that have to be resolved regarding access to the elevator and the lack of sufficient fire exits on the main and second floors. B. Molesworth is working with the contractor to work out some of these issues.</p>	

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<b>6.</b>	<p><b>Reports of Board Committees - continued</b></p> <p><b>6.2 Fundraising Committee</b> B. Molesworth reported that the Town's application, on behalf of the Library, for a Federal infrastructure grant of \$1.3 million was turned down. However, another Federal programme called the Community Adjustment Fund, has just been announced. Our fundraiser, Freda Kemp, has already sent in an application asking for \$2.5 million to help cover the \$1.3 million we didn't receive. She feels we may have a very good chance as the deadline was very short and projects considered had to be construction ready. One of the other criteria is that the area has to be experiencing high unemployment and the Midland area certainly is. The REDS grant is still being held in abeyance.</p> <p>A question was asked as to how the rest of the Capital Fundraising was going. B. Molesworth reported that the Fundraising Committee hasn't wanted to start until they knew how much had to be raised. R. Hackney and others voiced concern that we are losing time and should move ahead. V. Nihill asked if F. Kemp could come and meet with the Board again. B. Molesworth responded in the affirmative. The Fundraising Committee will be meeting July 15<sup>th</sup>.</p> <p><b>6.3 Building Committee – Progress/Schedule</b> These items were discussed under 6.1 Finance Committee.</p> <p><b>6.4 Report from the Friends of the Midland Public Library</b> Ticket sales for the Garden Tour started off slowly but, with better weather, sales seem to be picking up. Approximately \$1,800.00 worth of tickets have been sold so far.</p>	

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7.	<p><b>New business</b></p> <p><b>7.1 Policies – Review and Co-ordination with Town</b> B. Molesworth informed the Board that the new HR person for the Town of Midland, Suzanne Beatty, is in the process of standardizing personnel policies across Town departments. Three such documents were sent out to the Board for their perusal. We are very close to the Town and work well with them, but the Board should review these policies and decide what is best for the Library. V. Barycky asked if B. Molesworth saw any issues for the Library with these policies. He responded by saying that there have been some problems in certain departments of the Town that we have not experienced here. R. Hackney stated that it was a good idea for B. Molesworth to look at what Suzanne Beatty is recommending, but didn't think the Board should change anything as the Library is a smaller group and may not be experiencing the same problems that the Town is.</p> <p><b>7.2 Budget 2010</b> The schedule for the 2010 budget process has been received. The Library's meeting with Council is slated for October 28, 2009. The general guidelines are: - 1% increase in the Operating Budget - 0% in Capital - no new hires B. Molesworth has already spoken with C.A.O., T. Walker suggesting that the Library, because of the expansion, would be looking at hiring more Staff. C.A.O., T. Walker indicated that we were in a bit of a different situation, but to show restraint. B. Molesworth will be asking for another caretaker position as well as 2 new permanent part-time Library assistants.</p> <p><b>7.3 September Meeting Date</b> Due to vacations in September, B. Molesworth asked the Board if they would consider meeting in late August or early September. It was agreed that the Board meeting will be held Thursday, August 27, 2009.</p>	

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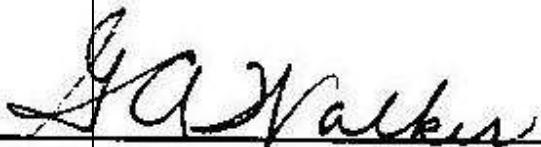
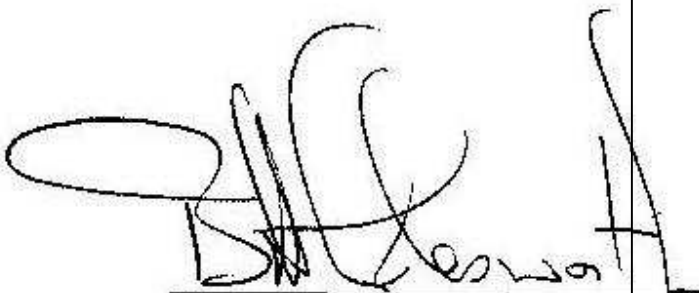
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<b>8.</b>	<p><b>Information</b></p> <p><b>8.1 Chief Librarian's Report</b> Adopted as circulated.</p> <p><b>8.2 Smiths Falls Resolution</b> B. Molesworth informed the Board of a resolution sent to Town of Midland Deputy Clerk, Andrea Fay, from the Town of Smiths Falls. They are asking that other municipalities support a resolution to be sent to the Province of Ontario asking them to restore funding for Public Libraries to 15%. It points out that the Province's contribution is now down to 4%. The Deputy Clerk asked B. Molesworth for his opinion. He has written a letter to Council in support of this resolution. P. File asked if there was a particular formula that Smiths Falls had used to come up with the 15%. B. Molesworth wasn't sure how they had arrived at that amount. R. Hackney said she will ask the Deputy Clerk to contact Smiths Falls and ask what formula they had used.</p> <p><b>8.3 MPMP 2008</b> B. Molesworth reported that the 2008 Municipal Performance Measures Programme numbers have been released. The numbers don't really measure efficiency as they just divide what we spend by the number of people in the community. B. Molesworth cited a couple of facts, the cost per use has dropped and people using electronic resources has increased.</p>	

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<b>8.</b>	<p><b>Information - continued</b></p> <p><b>8.4 Correspondence</b> G.A Walker received a letter from Bonnie Rothwell, who is a volunteer at Bayview School, informing her of a programme that the Simcoe County School Board is cancelling called Reading Recovery.</p> <p>It is a literacy programme for elementary school children that are having trouble reading which could lead to future, lifelong problems. Ms. Rothwell asks in her letter if the Library Board would consider sending a letter to the School Board suggesting that this programme not be cancelled. V. Barycky stated that she didn't think this was something that the Board should be involved with. P. File informed the Board that Mayor Downer is setting up a committee on poverty. Statistical data for Simcoe County shows a low literacy rate and that it is related to poverty. As there was no further discussion about sending a letter from the Board, G.A. Walker asked that, if any individual Board members were interested in writing a letter, she would provide them with the details.</p>	
<b>9.</b>	<p><b>Adjournment</b></p> <p>Moved by: B. Desroches That the meeting be adjourned at 8:00 p.m.</p>	
	<p> _____ <b>Chairman of the Board</b></p> <p> _____ <b>Chief Librarian</b></p>	