

**MIDLAND PUBLIC LIBRARY BOARD MEETING**

**DATE:** November 12, 2009

**LOCATION:** Midland Public Library Boardroom

**PRESENT:** A. Campbell, G.A. Walker, J. Swick, V. Nihill, R. Hackney, J. LeFebvre, P. File

**REGRETS:** B. Desroches, V. Barycky, C. Moore

**STAFF:** G. Griffith, Recording Secretary, B. Molesworth, CEO

<b>ITEM #</b>	<b>ISSUE</b>	<b>ACTION</b>
1.	<b>Call to Order</b> G.A. Walker called the meeting to order at 7:00 p.m.	
2.	<b>Approval of the agenda</b> Moved by: J. LeFebvre Seconded by: R. Hackney That the agenda be approved, as circulated.	<b>CARRIED</b>
3.	<b>Approval of the minutes of the previous meeting</b> Moved by: V. Nihill Seconded by: J. Swick That the minutes of the Board meeting held on <b>October 8, 2009</b> be approved.	<b>CARRIED</b>
4.	<b>Business arising from the minutes</b>  <b>4.1 IFOA</b> B. Molesworth reported that the International Festival of Authors, that was held November 1 <sup>st</sup> to the 3 <sup>rd</sup> , was very successful. 164 tickets were sold overall. The Toronto organization were very impressed with the turn out and suggested that, if you looked at the numbers proportional to Toronto, we would have filled the Roger's Centre. They asked if we would be interested in hosting again next year. B. Molesworth responded in the affirmative. He will check with Barrie and Orillia to see if they are interested.  <b>4.2 BUDGET 2010</b> B. Molesworth informed the Board that he attended Council's budget meeting on Tuesday evening to discuss the 2 <sup>nd</sup> draft of the 2010 budget. Council is in a very difficult position this year due to increased costs over which they have no control.	

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4.	<p><b>Business arising from the minutes - continued</b></p> <p>B. Molesworth went on to say that he understands this, but with the expansion doubling our space, we will need the new positions to handle the expected increase in use. B. Molesworth has since met with Town CAO, T. Walker and Treasurer, S. Gignac about the Library's position. They both feel that the two new Library positions should be withdrawn. There seemed to be some voices at Council that could see hiring the part-time janitorial position. The increase in the collections budget has been dropped from 30% to 15%. B. Molesworth asked the Board if they had any comments.</p> <p>V. Nihill asked if we know, for sure, that we will need the positions. B. Molesworth responded that, from what he has read, every other Library that has built new, or expanded, has experienced increases of 30% to 50%. He went on to say that, due to technological enhancements, we may be able to absorb the Circulation position but the public will be expecting new programmes and services and we will need someone to help promote same.</p> <p>J. Swick asked if there was a formula that calculates staffing vs. circulation. B. Molesworth mentioned the space needs assessment that was done a few years ago that laid out the space vs. staffing. It indicated that we should have 22 staff. In speaking to building security, J. Swick wondered if security cameras could be used to help replace the extra Staff. B. Molesworth stated that we do have an outdated security system now and that there is money in the budget for wiring for a new system.</p> <p>V. Nihill said that, since the new space doesn't open until half way through the year, perhaps we can wait and see how things go.</p> <p>A. Campbell remarked that clients will put pressure on us to provide service. We will hear from them.</p> <p>J. Swick said the new Library building will be a draw for people looking at moving to Midland.</p> <p>R. Hackney stated that it is a tough year for the Town with the Professional Firefighter's settlement and other increased costs. Taxes will have to increase, but they are trying to keep the increase as low as possible.</p> <p>Given the discussion, B. Molesworth will tell CAO, T. Walker and Treasurer, S. Gignac to go ahead with their suggested cuts.</p>	

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5.	<p><b>Approval of the accounts</b> A. Campbell commented that, of the total expenditures for the month of October, approximately \$260,000.00 is for the building project.</p> <p>Moved by: A. Campbell Seconded by: J. Swick That the accounts for the month of <b>October 2009</b> totalling <b>\$298,698.52</b> be approved.</p>	<b>CARRIED</b>
6.	<p><b>Reports of Board Committees</b></p> <p><b>6.1 Finance Committee</b> Finance Chair, A. Campbell distributed the Library's financial statement for the ten months ending October 31, 2009. He commented that the net operating position is not far from where it should be. The Finance report was adopted.</p> <p><b>6.2 Fundraising Committee – Community Campaign Launch</b> B. Molesworth reported that the Committee is meeting every two weeks. F. Kemp is continuing to make her approaches to organizations and individuals. The Committee is looking into establishing a brokerage fund. F. Kemp went to a meeting this morning with the Township of Oro-Medonte. We don't know yet how that went. F. Kemp is also looking at holding a kick-off event for the community campaign sometime in January. The community campaign should run while the building is still under construction. It would be held, probably, at the NSSRC with a special event planned. B. Molesworth has connections with publishers and authors due to the author series, so perhaps we could host an afternoon with authors possibly on the Sunday afternoon of the weekend of January 16<sup>th</sup>, 17<sup>th</sup>. B. Molesworth asked for the Board's thoughts. P. File suggested that perhaps there could be a children's component. You might need to hold a bigger event that would have broader appeal to attract a larger group. B. Molesworth stated that invitations would be sent out to individuals and organizations in order to bring people in.</p>	

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6.	<p><b>Reports of Board Committees - continued</b></p> <p>P. File went on to say that organizing anything in January is difficult. B. Molesworth will speak to F. Kemp about beefing up the event and possibly moving it back in January.</p> <p><b>6.3 Building Committee – Progress/Schedule</b> G.A. Walker mentioned that she has had complaints from business owners about the number of times Elizabeth St. has been closed with no notice. Could there be notice in advance? B. Molesworth will speak with the site manager about this issue. B. Molesworth reported good progress on the stone work. The roof testing has been completed with no problems. Library Staff are receiving all kinds of positive comments about how the expansion looks.</p> <p><b>6.4 Report from the Friends of the Midland Public Library</b> The Friends have not met recently, so no report.</p>	
7.	<p><b>New business</b></p> <p><b>7.1 Christmas Schedule</b> As New Years falls on a Friday this year, B. Molesworth asked if the Board would agree to the Library staying closed for Saturday, January 2, 2010. Staff that are normally scheduled to work that day would have to use vacation or banked time. After some discussion, the Board agreed.</p> <p>Moved by: A. Campbell Seconded by: J. LeFebvre That the Library be closed on Saturday, January 2, 2010.</p> <p><b>7.2 December Schedule</b> C. Moore has offered her house, once again, for the December Board meeting, which this year will be on Thursday, December 10<sup>th</sup>. As usual, there will be a short Board meeting with finger food to follow. G. Griffith will send out the particulars with the Board packages. Two Board members expressed their regrets as they will not be able to attend.</p>	<p><b>CARRIED</b></p>

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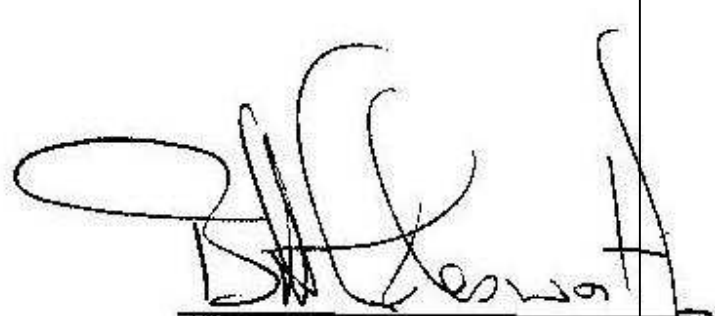
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8.	<p><b>Information</b></p> <p><b>8.1 Chief Librarian's Report</b> B. Molesworth spoke to the item in his report on RFID. We are deferring a decision until we are sure there are no compatibility issues with the new ILS.</p>	
9.	<p><b>Adjournment</b></p> <p>Moved by: R. Hackney That the meeting be adjourned at 7:45 p.m.</p>	



Chairman of the Board



Chief Librarian