

MIDLAND PUBLIC LIBRARY BOARD MEETING

DATE: February 12, 2009

LOCATION: Midland Public Library Boardroom

PRESENT: A. Campbell, V. Barycky, G.A. Walker, B. Desroches, V. Nihill, R. Hackney, P. File, J. LeFebvre, C. Moore

REGRETS: J. Swick

GUEST:

STAFF: G. Griffith, Recording Secretary, B. Molesworth, CEO

ITEM #	ISSUE	ACTION
1.	Call to Order G.-A. Walker called the meeting to order at 7:02 p.m.	
2.	Approval of the agenda 4. Business arising from the minutes 4.1 Choice of a Fundraiser – Freda Kemp 7. New Business 7.1 Epilepsy Awareness Moved by: J. LeFebvre Seconded by: V. Barycky That the agenda be approved, as amended.	CARRIED
3.	Approval of the minutes of the previous meeting Moved by: C. Moore Seconded by: J. LeFebvre That the minutes of the Board meeting held on January 15, 2009 be approved.	CARRIED
4.	Business arising from the minutes 4.1 Choice of a Fundraiser – Freda Kemp B. Molesworth stated that he had received several e-mails from Board members indicating concerns and asking him to seek clarification on a number of points from the potential fundraisers regarding their fees. He spoke to F. Kemp and she was going to be in the area on the day of this meeting, so he invited her to attend and answer the questions herself. The majority of questions centered around her fee and its structure. Would she be willing to work on commission instead of charging \$5,000.00 a month? Was the \$5,000.00 fee negotiable?	

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4.	<p>Business arising from the minutes – continued</p> <p>In answer to the fee vs. commission question, F. Kemp responded by saying she is a member of Imagine Canada. This is a professional organization that used to be known as the Canadian Centre for Philanthropy. She subscribes to their ethical code which states that no commission shall be charged so that all funds raised go to the project not the fundraiser. She charges a fee for her time and expertise. It also covers her costs for commuting and accommodation. The only way her fee could be negotiable would be if she worked fewer days in a month. Although her stated work schedule was approximately 2 ½ days every other week, she would meet with B. Molesworth to set this out. At the beginning, she might work every week.</p> <p>The other questions from the Board had to do with their concern over how successful the campaign would be during these difficult economic times and finding key community volunteers to head up the fundraising drive. F. Kemp reviewed the approach she would take, applying for government grants, identifying donors in the community that love the Library and suggesting that donors might make a donation spread over 5 years. B. Molesworth thanked F. Kemp for coming and explaining her case.</p> <p>After F. Kemp left, B. Molesworth told the Board that he had spoken with Mayor J. Downer about A. Arlette, the other fundraiser being considered. Mayor Downer worked with A. Arlette on the Physician Recruitment campaign and had good things to say about him. A thorough discussion followed about the cost of the fundraiser and the possibility of Staff involvement. In the end, it was agreed that we need someone with her experience to run the campaign. If we take a piecemeal approach we could end up in trouble. B. Molesworth will check F. Kemp’s references. G.-A. Walker asked for a motion.</p> <p>Moved by: A. Campbell Seconded by: J. LeFebvre That the Board approve the appointment of Freda Kemp as the fundraiser for the Library expansion project, as long as her references are acceptable.</p>	CARRIED

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4.	<p>Business arising from the minutes – continued</p> <p>4.2 IFOA B. Molesworth spoke with the Director of the International Festival of Authors, who is very positive about a series of readings taking place in Orillia, Barrie and Midland. They hope to have some advertising available by early summer and then later on announcing the names of the authors. The IFOA will also make the application for the funding on our behalf. They are able to find out how much they can receive and then they apply for that amount. They will provide us with the advertising and then B. Molesworth will take what they have prepared to the local newspapers and ask for free space. There should not be any out of pocket expenses for the Library. B. Molesworth will be speaking with them again next week.</p>	
5.	<p>Approval of the accounts</p> <p>Moved by: A. Campbell Seconded by: C. Moore That the accounts for the month of January 2009 totalling \$35,467.47 be approved.</p>	CARRIED
6.	<p>Reports of Board Committees</p> <p>6.1 Finance Committee A. Campbell distributed the Library Financial Statement for the Month Ending January 31, 2009. He noted that a few lines seem to be high but they are items that are once or twice a year charges. P. File asked how monies received through fundraising would be tracked. B. Molesworth answered that they would flow into the Capital Fundraising Revenue line and would show over and above other monies already received for the expansion project.</p> <p>6.2 Fundraising Committee Already discussed under item 4.1 of the agenda.</p>	

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6.	<p>Reports of Board Committees – continued</p> <p>6.3 Building Committee – Progress Report B. Molesworth circulated a very detailed monthly report provided by the contractor, Monteith. The whole project initially was projected to take 14 months, however, they are already 3 weeks behind. Some hazardous materials were found in the old fiction room, i.e. lead paint, and there is asbestos in the ceiling tiles in the Reference Department. Waiting for the consultants report about this held things up. It was decided that a two part approach would be best, so the lead based paint will be removed from the Fiction Room first so that it can be safely demolished. The removal of the ceiling tiles in the Reference Department will not be done until we have moved out into the expansion. The other delay was in getting the new electrical supply into the building. The original plan had to be abandoned due to the Town’s plan to put in new sewer and water under Easy Street. A transformer will now be put in the parkette. We will have to look at landscaping around it. The contractor has suggested some ways of making up time. The new fire exits are in place and the old fire escape was removed today, so progress is being made. V. Barycky spoke with one of the Library Staff about a perception, on the public’s part, that they might think we are closed. It was suggested that perhaps a sign could be put up on the scaffolding saying we are open. B. Molesworth will look into it.</p> <p>6.4 Report from the Friends B. Molesworth reported that the Friends have taken on the task of running a raffle in support of the Garden Tour. They will also be approaching local merchants about sponsorships. A. Aneroussos is working on the ticket/map for the tour. It has presented some challenges as the locations of the gardens are spread out over a large geographical area.</p>	

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7.	<p>New business</p> <p>7.1 Epilepsy Awareness B. Molesworth informed the Board that March is Epilepsy Awareness month. To this end, they would like to illuminate significant buildings in their official colour, which is purple. A request was sent from them to Midland Council who in turn suggested that they partner with the B.I.A. It was suggested that the Library be illuminated. We have large spotlights on the front lawn and B. Molesworth has contacted Walker's Electric about whether Mylar would be heat resistant enough to be used. The answer was yes. There will be a publicity campaign explaining why the purple lighting is being used. The Board agreed with the initiative.</p>	
8.	<p>Information</p> <p>8.1 Chief Librarian's Report B. Molesworth reported that Staff looked at another ILS (Integrated Library System) today, so we have another one to put into the mix for selection. The big decision is whether to go with off the shelf or an Open Source system. Georgian College, which runs Symphony, the new SirsiDynix product, and the Hanover Public Library consortium, which runs Koha, an open source system, have both invited us to come and see their systems in operation.</p>	
9.	<p>Adjournment</p> <p>Moved by: V. Nihill That the meeting be adjourned at 8:17 p.m.</p> <div style="display: flex; justify-content: space-between;"><div style="text-align: center;"> _____ Chairman of the Board</div><div style="text-align: center;"> _____ Chief Librarian</div></div>	