

# Midland Public Board Meeting Minutes

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Thursday, 20 April @ 7:00pm  
Location: Midland Public Library – 3<sup>rd</sup> Floor Boardroom

**Present** T. Sheridan (Chair), B. Kettle, M. Pearce, B. Desroches, B. Gorski, K. Stief, P. Pantling  
**Regrets** C. Oschefski, L. Roy  
**Staff** C. Budgell, CEO

## 1. Call to Order

The meeting was called to order by the Chair, T. Sheridan at 7:00pm

## 2. Declaration of Pecuniary Interest

There were no declarations.

## 3. Approval of Minutes for March 2017 MPL Board Meeting

**Moved by:** M. Pearce  
**Seconded by:** B. Kettle  
**Carried**

## 4. CEO Report

### Discussion:

C. Budgell highlighted that staff continue to work with the Town of Midland, The Midland Police Service and various community partners in relation to the safety issues being experienced in the downtown core, and specifically in the Library. Options for a part-time security guard, on a trial basis, are being explored to see if this helps alleviate the issues being experienced inside the building and on Library property.

In working with Simcoe County IT on the systems throughout the Library it has been noted that the computers throughout the Library are extremely out dated and that they will all need to be replaced in the future.

## 5. Report of Board Committees

### 5.1 Finance Committee

#### Discussion:

K. Stief reported that spending for the 2017 fiscal year is on track and that there are no areas of concern to the Finance Committee. The committee will be moving forward on creating more detailed long term capital plans and preparing for the 2018 Operating Budget as well.

**Motion to approve the February 2017 Operating Financial Statement**

**Moved by:** M. Pearce  
**Seconded by:** B. Gorski  
**Carried**

**Motion to approve the March 2017 Operating Financial Statement**

**Moved by:** B. Desroches  
**Seconded by:** K. Stief  
**Carried**

**6. Review New Policies for Approval**

C. Budgell discussed the new policy for Board approval. The policy was supplied to Board members in advance of the meeting for review and comments.

**Motion for the approval of Policy OP-18 – Proctoring**

**Moved by:** P. Pantling  
**Seconded by:** K. Stief  
**Carried**

**7. New Business**

T. Sheridan discussed the possible snow canopy for the main entrance of the Library. The process would involve going to tender for design and construction and would be done through the Town of Midland. T. Sheridan highlighted that it is a large scale project and that the Library and the Town should be moving forward on it as soon as possible to ensure that it would be completed before the winter.

**8. Next Meeting**

Date: May 11th, 2017 - **ADJUSTED DATE**  
Time: 7:00pm

**9. Adjournment**

Motion to adjourn at 7:35pm

**Moved by:** K. Steif  
**Seconded by:** B. Kettle  
**Carried**

Signed:

  
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T. Sheridan, Chair

  
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C. Budgell, CEO & Recording Secretary

Date: May 11/17