

Midland Public Board Meeting Minutes

Thursday, 17 August @ 7:00pm
Location: Midland Public Library – 3rd Floor Boardroom

Present T. Sheridan (Chair), B. Kettle, M. Pearce, K. Stief, B. Gorski
Regrets B. Desroches, L. Roy, P. Pantling
Staff C. Witzke, CEO
Other Bill Kernohan

1. Call to Order

The meeting was called to order by the Chair, T. Sheridan, at 7:12pm

2. Declaration of Pecuniary Interest

There were no declarations.

3. Approval of Minutes for June 2017 MPL Board Meeting

Moved by: K. Stief
Seconded by: B. Gorski
Carried

4. Canopy Information Session – Bill Kernohan

Discussion:

T. Sheridan introduced Bill Kernohan who has donated time to assist with the design of the snow canopy for the Midland Public Library. Bill presented some information regarding a potential design for a possible snow canopy out in front of the library.

B. Kettle voiced concerns that the open grating would cause icicles and dripping water, which are also a danger. The design also proposes blocking off the King Street entrance to force people under the new canopy, which is a metal grating. This may cause icicles above the entry way. B. Kettle questioned whether such a large amount of money should be spent on a project that doesn't cover all entrances/walkways, would the money be better spent elsewhere, such as towards developing a new Makerspace. Discussion ensued regarding various aspects of the proposed design and the feasibility of the project, including:

- How many incidents have there been of snow and ice falling on people in building's history and how many of those incidents would have been prevented by this structure? C. Witzke indicated that there have only been 2 incidents of falling snow/ice that anyone is aware of. This structure would have prevented 1 of those 2.
- The proposed design does not cover the accessibility ramp or all of the entrances, therefore is it solving the problem? What percentage of the area where snow falls is being covered?

- It was discussed that other Town buildings have only signage indicating to watch for falling snow and ice. Isn't it sufficient to match what is done in other Town owned facilities?
- Concerns were also brought up that the appearance of this structure may not compliment the historical building.
- Should the board decide that proceeding with the canopy is a necessity, should the board be looking at more than one design to determine which will best suit the design of the original building and best resolve the issue?

B. Kernhanon completed all required applications and submissions for the heritage committee, should the board decide to proceed with the project and design. He also noted that the canopy would not be attached to the Library, as it is a heritage building.

B. Kettle stated that she felt the entire board should be present before moving forward on a decision of this magnitude. K. Stief suggested this project and proposal needs more study so that the board can make an informed decision.

Motion to receive the presentation from Bill Kernohan with gratitude, and that the project will be placed on the September agenda for further discussion.

Moved by: B. Kettle
Seconded by: B. Gorski
Carried

5. CEO Report

Discussion:

C. Witzke discussed the previously supplied report. She highlighted the increase in programming, patron visits and circulation over the summer. The staff have been working very hard this summer and C. Witzke commended their dedication, hard work and creativity over the summer. K. Steif thanked C. Witzke for the very detailed report, and appreciated the amount of things happening at the Library. B. Kettle stated that it's excellent to see so much growth in visits, programs and engagement with the community.

6. Closed Session

Motion to move to a closed session

Moved by: M. Pearce
Seconded by: B. Gorski
Carried

Motion to move to an open session

Moved by: K. Stief
Seconded by: B. Kettle
Carried

7. Report of Board Committees

7.1 Finance Committee

Discussion:

K. Stief discussed the previously supplied Finance Committee report and June and July Operating Statements. He also discussed the Committee's recommendation for the hiring of a full-time permanent Adult & Teen Coordinator to help the Library grow towards its strategic goals.

Motion to approve the June 2017 Operating Financial Statement

Moved by: K. Stief

Seconded by: T. Sheridan

Carried

Motion to approve the July 2017 Operating Financial Statement

Moved by: B. Gorski

Seconded by: M. Pearce

Carried

Motion to approve the hiring of the Adult & Teen Coordinator position

Moved by: K. Stief

Seconded by: B. Kettle

Carried

The Finance Committee has been working on developing a Terms of Reference, which will be brought forward to the Board when they are ready for review and approval. All committees are conducting similar activities.

8. Succession Planning Discussion

Motion to defer the discussion until the September board meeting when more board members are present.

Moved by: T. Sheridan

Seconded by: K. Stief

Carried

9. Next Meeting

Date: September 21st, 2017

Time: 7:00pm

10. **Adjournment**
Motion to adjourn at 8:19pm

Moved by: K. Stief
Seconded by: M. Pearce
Carried

Signed:



B. Kettle, Chair



C. Witzke, CEO & Recording Secretary

Date: Sept 21/17