

Midland Public Library Board Meeting Minutes

Thursday, 13 April 2016 @ 7:00pm
Location: Midland Public Library – 3rd Floor Boardroom

Present T. Sheridan (Chair), B. Kettle, S. Strathearn, B. Gorski, M. Pearce, K. Stief,
B. Desroches, L. Roy

Regrets P. Pantling

Staff C.Budgell, CEO

1. Call to Order

The meeting was called to order by the Chair, T. Sheridan at 7:00pm.

2. Approval of the Agenda

Discussion:

Motion to approve agenda

Moved by: B. Gorski
Seconded by: L.Roy
Carried

3. Declaration of Pecuniary Interest

Discussion:

There were no declarations.

4. Approval of Minutes for 10 March 2016 MPL Board Meeting

Moved by: S. Strathearn
Seconded by: M. Pearce
Carried

5. Approval of the Account for March 2016

5.1 Operating Financial Statement for March 2016

5.2 Cheque Distribution for March 2016

Discussion:

Moved by: K. Stief

Seconded by: L. Roy

Carried

6. Memo of Understanding with the Town of Midland Update

Discussion:

The edits discussed with the department heads were made and passed along to them for review. Trisha has asked for their confirmation of the changes/approval. We will be sure to include the new interim CAO in the MOU discussions.

7. CEO Update

Discussion:

C. Budgell updated the board on the status of the library and reviewed the CEO's report. Highlights include:

- The launch of a new series of business programming called "Down to Business" which includes workshops for all stages of the business lifecycle. The first session is on May 3rd at 6:30pm in the Assembly Room.
- Establishing/renewing relationships with a variety of organizations throughout the community and connecting with other libraries for future partnerships.
- Work continues of the creation of job descriptions for all staff positions.
- Streamlining of staff tasks for efficiency continues.
- A variety of new programs and initiatives for all ages are coming along thanks to the involvement and creativity of some of our staff members.
- Update on the status of the list of building deficiencies that need to be remedied. We have been working closely with the Town of Midland Operations Department and are thankful for their help and support through this process.
- Update to the Board about the status of this year's Garden Tour after a meeting with D. Greenfield.

8. Report of the Board Committees

8.1 Strategic Plan – Detailed Draft Update

The final versions of the Strategic Plan were circulated. Board members will review and

8.3 Fundraising Committee

Terms of reference have been developed. Two staff members will be recruited at the next staff meeting and some new ideas have been generated for potential fundraisers.

9. New Business

9.1 Save the Date Get Together with Friends & Garden Tour -

Discussion:

3pm Thursday, May 26th – Meet & Greet Social Function in the Assembly Room with the volunteers from the Garden Tour & The Book Store.

9.2 Battle of the Books Debrief

Discussion:

B. Kettle talked about the Battle of the Books events. Teachers and students alike really enjoyed the event and are already talking about next year. There was a lot of interest in expanding the program to include intermediate age levels. Children were also asked to submit titles for review for next year. The final battle round will be on Tuesday, April 19th at 6:30pm in the Assembly Room. Sincere thanks to all of the volunteers who came out to make the event such a big success.

9.3 Statutory Holidays for Library Staff

Deferred to the May 2016 Board Meeting.

9.4 Signing Authority – Bank & Mastercard

Motion to give C. Budgell signing authority on the Mastercard account

Moved by: M. Pearce

Seconded by: K. Stief

Carried

Motion to give C. Budgell signing authority on the bank account

Moved by: B. Desroches

Seconded by: K. Stief

Discussion:

T. Sheridan requested that again all board members would bake or make a donation to support the fundraiser. The board decided on a minimum of 3 dozen tarts per member (or a donation in lieu of baking). S. Strathearn reminded the board that last year there were requests for gluten free options. C. Budgell will also speak to the staff about involvement in baking and in attending the event.

10. Next Meeting

Date: May 12, 2016

Time: 7:00pm

11. Adjournment

Motion to adjourn at 8:55pm

Moved by: L. Roy

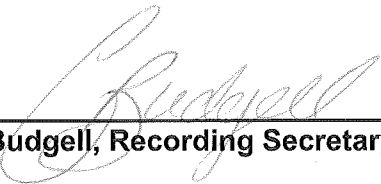
Seconded by: B. Desroches

Carried

Signed:



T. Sheridan, Chair


C. Budgell, Recording Secretary

Date:

