



Midland Public Library

Board Meeting Minutes

Thursday, 21 November @ 7pm

Location: Midland Public Library – 3rd Floor Boardroom

Present R. Bald, L. Cascagnette, C. Curlette, B. Gorski, C. McKay
Regrets G. Canning, B. Kettle, P. Pantling
Staff C. Bergstrom, CEO

1. Call to Order

The Board Vice- Chair, R. Bald, called the meeting to order at 6:59pm

2. Declaration of Pecuniary Interest

None

3. Approval of the Agenda

Motion to approve to the November 2019 Board meeting agenda

Moved by: C. McKay

Seconded by: L. Cascagnette

Carried

4. Approval of the October 2019 Board Meeting Minutes

Motion to approve to the October 2019 Board meeting minutes

Moved by: C. Curlette

Seconded by: L. Cascagnette

Carried

5. Correspondence

None to share at this time.

6. Security Update

C. Bergstrom provided an update about security in and around the Library. She informed the Board that the new security firm would be starting on Monday, November 25th, 2019 as per the tender process.

7. Board Continuing Education

Deferred



8. CEO Report

C. Bergstrom discussed the previously supplied CEO report. There were no questions.

9. New Business

a. Accreditation Status Update

C. Bergstrom shared that audit for accreditation was completed on Wednesday, November 20th, 2019. The auditor seems very pleased with the library facility and all of the library's submission including policies, procedures, programming, collections, etc. While we will not receive the official results until mid-December, we are very pleased with our performance and are confident in our results.

10. Report of Board Committees

a. Finance Committee

B. Gorski discussed the previously supplied finance committee report. There were no questions.

C. Bergstrom highlighted the Operating Budget that had been entered into FMW for presentation to Council on Wednesday, November 6th. Budget presentations start at 6pm.

Motion to approve the October 2019 Operating Financial Statement

Moved by: B. Gorski

Seconded by: C. McKay

Carried

b. Policy Committee - no policies to review or discuss at this time.

c. Fundraising Committee & Sponsorship working group

C McKay passed around the sign up sheet for board volunteers for the Christmas market. She noted that lots of help was needed for the event.

B. Kettle has approached a number of potential sponsors for the Love Your Library Mini-Golf event & had 3 confirmed, the board is looking for 6 additional \$100 sponsors to ensure the event proceeds (1 sponsor per 'hole'). C. McKay also discussed board member donations to the library. It was requested that



each board member make a donation in a value that is important to themselves. Donations are to be made, in confidence, to the CEO via sealed envelope. Amounts of each member's donation will not be revealed to the group, and tax receipts will be issued.

The Sponsorship working group provided an update. C. McKay noted that 20 letters have been prepared to local businesses to request meetings with them about potential sponsorship.

d. Assessment & Development Committee

R. Bald noted that the A & D committee would be meeting soon to commence the CEO review and the Board assessments as per the review schedule.

In-Camera Session

Motion to move to an in-camera session due to information about an identifiable individual.

Moved by: B. Gorski
Seconded by: C. Mckay
Carried

Motion to move to rise from the in-camera session due to information about an identifiable individual.

Moved by: B. Gorski
Seconded by: C. Curlette
Carried

- 11. **Next Meeting**
Date: December 19th - 3rd floor boardroom
Time: 7:00pm
- 12. **Adjournment**
Motion to adjourn at 7:57pm
Moved by: B. Gorski

Signed:


B. Kettle, Chair



C. Bergstrom, CEO & Secretary



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Library

Date: Dec. 19/19